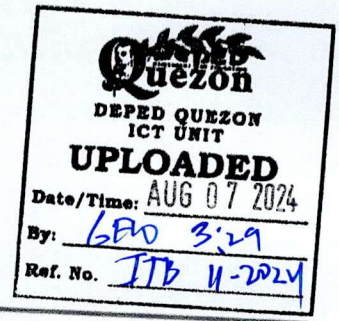




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

INVITATION TO BID

PROJECT NO.: 2024-07-GOODS

SUPPLY AND DELIVERY OF ADDITIONAL MATHEMATICAL LEARNING RESOURCES (MANIPULATIVE MATERIALS)

- The DepED - Division of Quezon, through the Funding Source, Government of the Philippines (GOP) intends to apply the sum of **THREE MILLION SEVEN HUNDRED THIRTY THOUSAND FIVE HUNDRED PESOS & 00/100 (P3,730,500.00)** being the Approved Budget for the Contract (ABC) eligible payments under the contract for the **SUPPLY AND DELIVERY OF ADDITIONAL MATHEMATICAL LEARNING RESOURCES (MANIPULATIVE MATERIALS)**. Bids received that exceed the ABC shall be rejected at bid opening.

PROJECT DESCRIPTION/ INTENDED COMPLETION DATE	LOT NO.	ITEM DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (PhP)	AMOUNT OF BIDDING DOCUMENTS
SUPPLY AND DELIVERY OF ADDITIONAL MATHEMATICAL LEARNING RESOURCES (MANIPULATIVE MATERIALS) /30 CD	1	MATHEMATICAL LEARNING RESOURCES (MANIPULATIVE MATERIALS)	3,730,500.00	P 5,000.00
	GRAND TOTAL		3,730,500.00	

- The DepED-Division of Quezon of Region IV-A, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works. Prospective bidders must have an experience of having completed at least one (1) contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PS) consumer price indices, must be at least fifty percent (50%) of the ABC of the lot to be bid. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

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Bidding is restricted to Filipino citizens/sole proprietor ships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from DepED – Division of Quezon and inspect the Bidding Documents at the address given below. A complete set of Bidding Documents may be purchased by interested Bidders and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above. Only bidders who purchased the Bidding Documents will be allowed to submit bids (ITB 6.8).
 Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), www.philgeps.gov.ph, provided that bidders shall pay the fee for the Bidding Documents not later than the submission of their bids.
- The Department of Education-Division of Quezon will hold a Pre-Bid Conference as shown on the calendar of activities below, which shall be open to prospective bidders.

Activity	Date & Time	Venue
Issuance of Bidding Documents	Aug. 1-2; 5-9; 12-16, 2024 (9:00 a.m. to 4:00 p.m.) Aug. 20, 2024 (9:00-12:00 nn)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon
Pre-Bid Conference	August 8, 2024 (1:30p.m.)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon
Final Submission and Opening of Bids	August 20, 2024 (1:30p.m.)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon

- Bids must be delivered to the address and on the date and time stated herein. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of the bid security.

Bids will be opened in the presence of the bidders' representatives who choose to attend the opening of bids at the address stated herein. Late bids shall not be accepted.

A product sample shall be presented during post-qualification, unless a bidder states a specific brand of product that is proven and tested to be of good quality and value, a sample may not be required.

Only one (1) representative per bidder will be allowed entry into the venue / conference room.

For the purpose of constituting a quorum, both physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

- The DepEd – Division of Quezon of Region IV-A reserves the right to accept or reject any and all bids, declare a failure of bidding, not award the contract(s) at any time prior to contract

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TECHNICAL SPECIFICATIONS

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	packs	Magnetic Demonstration Board At least L=105 x W=115 cm Magnetic White Board Sheet, with CE Certification or its equivalent	2,487	1,500.00	3,730,500.00
GRAND TOTAL					3,730,500.00

Minimum Manufacturer's Requirements

1. ISO 9001:2015 (Quality management systems) Certified
2. ISO 14001: 2015 (Environmental management systems) Certified
3. ISO 45001:2018 (Occupational health and safety management systems) Certified

Minimum Additional Supplier/Bidder's Requirements

1. BIR Certificate of Registration (COR) Line of Business – Sub-Class 46900 (Non-specialized wholesale trade)
2. Manufacturer's Certificate
3. Reseller's Certificate
4. FDA – License to Operate (LTO)- Toy and Child Care Article Importer/Wholesaler/Distributor

Note:

Provision of other requirements should be germane to the purpose of the procurement project. Provision of requirements also as provided by non-government accredited institutions/certifying bodies should be avoided.

Note:

Bidders shall provide documentary evidence of conformity of the goods with the technical specifications including manufacturer's / bidder's un-amended sales literature (brochure) and submission of a complete set of sample item for each Mathematics manipulative material with safety labeling and packaging compliant with applicable laws, guidelines, and regulations.

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ISO 8124-1	Safety aspects related to mechanical and physical properties	<p>The requirements in this document apply to all toys, i.e. any product designed or clearly intended for use in play by children under 14 years of age. They are applicable to a toy as it is initially received by the consumer and, in addition, they apply after a toy is subjected to reasonably foreseeable conditions of normal use and abuse unless specifically noted otherwise.</p> <p>This document also requires that appropriate warnings and/or instructions for use be given on certain toys or their packaging.</p>
ISO 8124-2	Flammability	This document specifies the categories of flammable materials that are prohibited in all toys, and requirements concerning flammability of certain toys when they are subjected to a small source of ignition.
ISO 8124-3	Migration of certain elements	This document specifies maximum acceptable levels and methods of sampling, extraction and determination for the migration of the elements antimony, arsenic, barium, cadmium, chromium, lead, mercury and selenium from toy materials and from parts of toys.
CE Certification	Conformité Européenne	The presence of the logo The letters C and E in a stylized ligature. The E is a lunate epsilon, shaped like a letter C with a horizontal bar. (from French, "conformité européenne" meaning "European conformity") on commercial products indicates that the manufacturer or importer affirms the goods' conformity with

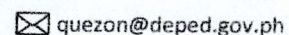
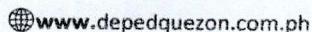
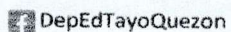
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		European health, safety, and environmental protection standards.
ISO 9001:2015	Quality management systems	<p>ISO 9001 is a globally recognized standard for quality management. It helps organizations of all sizes and sectors to improve their performance, meet customer expectations and demonstrate their commitment to quality. Its requirements define how to establish, implement, maintain, and continually improve a quality management system (QMS).</p> <p>Implementing ISO 9001 means your organization has put in place effective processes and trained staff to deliver flawless products or services time after time.</p>
ISO 14001:2015	Environmental management systems	<p>ISO 14001 is the internationally recognized standard for environmental management systems (EMS). It provides a framework for organizations to design and implement an EMS, and continually improve their environmental performance. By adhering to this standard, organizations can ensure they are taking proactive measures to minimize their environmental footprint, comply with relevant legal requirements, and achieve their environmental objectives. The framework encompasses various aspects, from resource usage and waste management to monitoring environmental performance and involving stakeholders in environmental commitments.</p>

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<p>ISO 45001:2018</p>	<p>Occupational health and safety management systems</p>	<p>ISO 45001 is an international standard that specifies requirements for an occupational health and safety (OH&S) management system. It provides a framework for organizations to manage risks and improve OH&S performance.</p> <p>The standard establishes criteria for an OH&S policy, objectives, planning, implementation, operation, auditing and review. Key elements include leadership commitment, worker participation, hazard identification and risk assessment, legal and regulatory compliance, emergency planning, incident investigation and continual improvement.</p> <p>ISO 45001 utilizes the Plan-Do-Check-Act methodology to systematically manage health and safety risks. It applies to organizations of all sizes and can be integrated with other ISO management system standards.</p>
<p>COR Line of Business – Sub-Class 46900</p>	<p>BIR Certificate of Registration (COR) Line of Business – Sub-Class 46900 (Non-specialized wholesale trade)</p>	<p>The Certificate of Registration (COR) is a document issued by the Bureau of Internal Revenue (BIR) in the Philippines. This BIR certificate serves as proof that a business or individual has been registered with the agency. In other words, this certificate authorizes an individual or business to engage in trade or business activities.</p> <p>The COR contains important information such as the taxpayer’s name, tax</p>

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		<p>identification number (TIN), address, line of business, and date of registration. It is mandatory for businesses and individuals to obtain a COR before they can start operating in the Philippines. In some cases, this certificate is also a requirement for legal transactions, such as opening a bank account or obtaining a business permit.</p> <p>In replacement to the "General Merchandizing" Category in the COR Line of Business, the new category to refer to the then "General Merchandizing" is the Sub-Class 46900 (Non-specialized wholesale trade).</p>
Manufacturer's Certificate	Manufacturer's Certificate	<p>Manufacturer's Certificate is a document coming from the Manufacturing that they will be supporting the bidder for its endeavor in creating and producing the necessary items needed by the bidder to be able to supply to the needs of the organization or the client of the bidder / supplier.</p> <p>This makes sure that the items to be delivered are all brand new and are customized to the needs of the client's specifications.</p>
Reseller's Certificate	Reseller's Certificate	<p>Reseller's Certificate is a document coming from the Manufacturing stating that the bidder is allowed to sell their products to the clients.</p> <p>This help protect the clients from legal problems in terms of copyright and</p>

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		<p>3. Regulation and Oversight: The license allows the FDA to have regulatory oversight over corporations. It can conduct inspections and enforce compliance with its standards and regulations.</p> <p>4. Consumer Trust: A License to Operate can also help in building consumer trust as it assures consumers that the products they are buying meet the FDA's safety and quality standards.</p> <p>In summary, the License to Operate is a key component in the FDA's mission to protect public health by ensuring the safety, efficacy, and security of human and veterinary drugs, biological products, and medical devices, and by ensuring the safety of our nation's food supply, cosmetics, and products that emit radiation. It is a legal requirement that demonstrates a business's commitment to adhering to these standards and regulations.</p>
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		<p>trademarks since the manufacturer has given the bidder the reseller's certificate.</p> <p>Both Manufacturer's Certificate and Reseller's Certificate discourages other "fly-by-night" players who just buys from various unregistered products and stores without the actual manufacturing to produce the items on the Client's specifications.</p>
<p>FDA – License to Operate (LTO)</p>	<p>FDA – License to Operate (LTO)</p>	<p>A License to Operate is an official authorization granted by the FDA that allows corporations to engage in activities related to food, drugs, cosmetics, and medical devices. This license is a legal requirement that a business complies with the FDA's standards and regulations. The FDA is responsible for issuing, renewing, and regulating these licenses.</p> <p>The need for a License to Operate from the FDA (Food and Drug Administration) is crucial for several reasons:</p> <ol style="list-style-type: none"> 1. Public Health and Safety: The primary reason is to ensure public health and safety. The FDA sets standards and regulations for the production and sale of food, drugs, cosmetics, and medical devices to ensure they are safe for consumption or use. 2. Quality Assurance: The license ensures that the products manufactured and sold by corporations meet certain quality standards. This helps in preventing the sale of substandard or counterfeit products.

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